

# **UMTC/Baystate Roads Stump the Instructor Webinar Summary**

## **March 23, 2020**

### **How are towns staggering crews for everyday work?**

---Marlborough is working 50% staff weekly rotating

---Town of West Springfield DPW has split the crews in half. Yes, the crew off is being paid.

---Amherst is rotating crews daily (all getting paid 40 hrs/week). Operations are now 7 days/week. Each division has a different rotation - highway is every 4 days, water is every-other-day, tree and grounds is a 3-day rotation.

---Uxbridge is looking to go to minimum staff but the issue of paying employees has not been decided.

---Town of Shrewsbury is also at 50% alternating crews (redundant staff are separated in case one gets sick). Off-site staff are working at home. Certain staff are always home because they're too important to lose (e.g. billing).

---Town of Stoughton has split the crews in half and we are on a 3 day on 3 day off schedule with being paid when off, but also knowing that you could be called in or need to answer emails or calls if needed.

---Our employees at home are considered as working remotely and must be available for emergencies.

### **Continuity of Operations Plan - COOP Template and Exmples**

---Anyone with similar responsibilities (e.g. DPW Director + Town Engineer) are split so that if one gets sick, the other can still run the DPW.

--- Sudbury has a Continuity of Ops Plan (COOP) to address if the Director or Asst. Director gets ill.

--- MEMA sent out a COOP template. I can share if others want it.

--- Our split crews will be separated from each other. For example , use different restrooms and eating areas.

---Town of Shrewsbury is also at 50% alternating crews (redundant staff are separated in case one gets sick). Off-site staff are working at home. Certain staff are always home because they're too important to lose (e.g. billing).

---MEMA sent out a COOP template. I can share if others want it. (ATTACHED)

### **Do crews have N95 masks? I did read that during swine flu they prevented spread of virus by 30%. These masks can offer protection for you and others.**

---Newton DPW does not have the masks currently.

---No masks in Sturbridge yet.

---Danvers does not have a supply of N95

---Sudbury does not have any supply of N95 masks

---Rockland Mass is out of Mask

---Other types of acceptable respirators include: a R/P95, N/R/P99, or N/R/P100 filtering face piece respirator; an air-purifying elastomeric (e.g., half-face or full-face) respirator with appropriate filters or cartridges; powered air purifying respirator (PAPR) with high-efficiency

particulate arrestance (HEPA) filter; or supplied air respirator (SAR). See CDC/ NIOSH guidance for optimizing respirator supplies at: [www.cdc.gov/coronavirus/2019-ncov/hcp/respirators-strategy](http://www.cdc.gov/coronavirus/2019-ncov/hcp/respirators-strategy)

**How are other towns handling construction representative services? In house or through consultants? We do mostly in house which becomes an issue.**

---Salisbury does all consultant inspections. Consultant firms are now discussing if they are going to stay open.

---Shrewsbury is trying to go without private contractors.

---In Salisbury, Parking Enforcement is handled by Police. We put the kiosks in place. The regulations begin May 1.

---Uxbridge is trying to go without private contractors. Temperatures are high so anticipate not going to be much

**What are you doing with existing road maintenance contracts and/or bids like paving, crack sealing, etc.?**

---No plan to push anything back at this point

**Thank you UMass for coordinating this. Is there a plan to have additional sessions as this progresses?**

---Michael Smith - Yes in a sense. I'll talk to this in a moment.

---Mike is going to make this a weekly event, at least for the time being...

---I'll be sure to discuss with the Commissioner and Division heads to get them on the next session.

**Questions not asked/answered**

---Has anyone heard if MASSSEP may relax waste bans to allow recyclables to be taken to incinerators/landfills? Our contractor is concerned with picking up these materials.

---What about keeping roads clear for emergencies?

**FYI**

---Guidance on Preparing Workplaces for COVID19

<https://www.osha.gov/Publications/OSHA3990.pdf>