

## Industrial Safety and Health

### General Safety Protocols for Maintenance & Operations

In accordance with guidelines set forth by the Centers for Disease Control and Prevention (CDC), we are implementing new protocols to address maintenance and operations where employees may be required to use the same vehicle, typically a heavy vehicle or specialized equipment, and/or need to ride to the jobsite in the same cab of the vehicle. This includes operations that puts two maintenance personnel in the same proximity of one another where a full six feet of separation may not be feasible.

MassDOT has a zero-tolerance protocol for people working sick or exhibiting symptoms associated with COVID-19. If you or a co-worker are exhibiting any of the symptoms of COVID-19 (fever, cough, shortness of breath or sore throat), you are to report this to your supervisor (via phone, text or email) right away.

Employees exhibiting symptoms should be directed to leave the work site and seek medical attention and applicable testing. They are not to return to the work site until cleared by a medical professional.

### Common Use of Maintenance/Operations Vehicle

1. Before entering/exiting a vehicle, both employees assigned to the vehicle are responsible to wear the appropriate PPE (gloves and face mask or face shield).
2. When entering a machine or vehicle which you are not sure you were the last person to enter, make sure that you wipe down the interior, door handles all critical components of the truck that will be touched with disinfectant wipes prior to entry.
3. 2 employees will be allowed in a vehicle with PPE — masks or face shields and gloves must be worn.
4. No more than 2 employees should be in single vehicle at a time.
5. Before leaving the vehicle at the end of the shift, both employees assigned to a vehicle are responsible to wipe down the interior, door handles and all critical components of the truck that were touched during the shift with disinfectant wipes.
6. To avoid sharing germs, please clean up after Yourself. Do not make others responsible for moving or packing up your personal belongings left behind in a shared maintenance vehicle or equipment.

### Temporary Traffic Control Setup/Breakdown Guidance

1. Where this operation requires employee to drive to the work site in the same vehicle, gloves and a mask/face shield are required by both individuals in the vehicle.
2. 2 employees are allowed to work from the back of a cone truck to set up or pick up the devices as long as they are both wearing gloves and a mask or face shield.

### Other Maintenance, Operations & Inspection Activity

1. These guidelines cover other related maintenance, operations and inspection activity where the work activity calls for more than one employee to travel to the job site or work immediately adjacent to one another. Examples include, but not limited to the following:
  - a. Line Painting Crews

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- b. Bridge Inspection
- c. Pavement Data Collection
- d. Toll Operations Inspection

### Personal Protective Device (PPE) Options

- 2. We will have a 100% glove policy from today going forward for all personnel.
- 3. Gloves help to prevent direct touching of your eyes, nose and mouth which will lessen your chance of spreading/getting germs that could make you sick.
- 4. When travelling/working in a confined space, masks or field shields are required.
- 5. Use of eye protection (safety goggles/face shield) is always recommended.
- 6. Masks are allowed to be worn repeatedly for up to 5 shifts.
- 7. All employees are responsible for the care of their own mask.
- 8. Face shields should be cleaned periodically. Never use anything but warm water, mild soap, and a soft cotton washcloth when cleaning the shield.
- 9. It is recommended to clean the face shield under running water to prevent scratches.
- 10. Bump caps with an MSA face shield are an option for travelling in the same vehicle, but not suitable for work out on the roadway or on an active work site as they do not provide head injury protection.

### Examples of PPE for COVID-19 Protection

#### Face Mask Options:



N95 Mask



Ear Loop Mask

#### Face Shield Options:



Helmet Face Shield



MSA Face Shield



Bump Cap